2024 ARC Agency Fees

Description of the above fees:

Annual Agency Location/Quarterly Transaction Fees
ARC follows a 90/10 fee structure split to recover cost directly related to core settlement. The agent annual location fee and quarterly transaction fees recover 10% of ARC’s Core Settlement costs, with the remaining 90% of total costs funded by ARC’s participating carriers.

The 2024 annual location/quarterly transaction fees are as follows:

Annual Agency Location Fee
This fee is assessed to every ARC accredited location and is drafted in January of each year.

Quarterly Transaction Fees
Agency transactions are assessed a fee on a quarterly basis. Agencies with less than 1,000 transactions per quarter will not be assessed transaction fees.

Projected Collection Schedule:
January 18, 2024  4th Quarter 2023 Transaction Fee Billing
January 18, 2024  Agent Annual Fee Draft (Per Location Fee)
April 18, 2024   1st Quarter Transaction Fee Billing
July 18, 2024    2nd Quarter Transaction Fee Billing
October 17, 2024 3rd Quarter Transaction Fee Billing
January 16, 2025 4th Quarter Transaction Fee Billing

Fee Type | Fee
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Annual Agency Location Fee | $276.00
Quarterly Transaction Fee | Tier 1: 1,000 – 2,224,999: $0.014
| Tier 2: 2,225,000 – 5,999,999: $0.013
| Tier 3: 6,000,000 or more: $0.012
Return Draft Fee | $135 (in all instances pertaining to IAR Settlement)
Ticket Resolution Fee | $0 (0-15 days)
| $55 (>15 days)
Late Reporting Fee | $25

Returned Draft Fee
ARC assesses a returned draft fee when an agency’s bank draft does not clear for the weekly settlement.

Ticket Resolution Fee
ARC’s ticket resolution function identifies ARA violations such as unreported sales and credit card chargebacks and resolves the transaction between the carrier and the travel agent.

Late Reporting Fee
The Late Reporting Fee is assessed to agents that do not submit their ARC report in a timely manner.