

Fee Type	Fee		
Annual Agency Location Fee	\$220.00		
Quarterly Transaction Fee	Tiers	Number of Transactions per quarter	Price per transaction
	Tier 1	1,000-2,249.999M	\$0.013
	Tier 2	2.25-5.999M	\$0.011
	Tier 3	6M or more	\$0.010
Document Ordering Fees	\$54.00/box & \$8.13 handling fee (ATB)		
Return Draft Fee	\$105 (1st instance) \$240 (subsequent instances)		
Ticket Resolution Fee	\$0 (0-15 days) \$55 (>15 days)		
Late Reporting Fee	\$25		
Paper Sales Summary Fee	\$68/month		

## Description of the above fees:

### Annual Agency Location/Quarterly Transaction Fees

ARC follows a 90/10 fee structure split to recover cost directly related to core settlement. The agent annual location fee and quarterly transaction fees recover 10% of ARC's Core Settlement costs, with the remaining 90% of total costs funded by ARC's participating carriers.

The 2018 annual location/quarterly transaction fees are as follows:

### Annual Agency Location Fee

This fee is assessed to every ARC accredited location and is drafted in January of each year.

### Quarterly Transaction Fees

Agency transactions are assessed a fee on a quarterly basis. Agencies with less than 1,000 transactions per quarter will not be assessed transaction fees.

### Projected Collection Schedule:

**January 25, 2018** 4th Quarter 2017 Transaction Fee Billing

**January 25, 2018** Agent Annual Fee Draft (Per Location Fee)

**April 26, 2018** 1st Quarter Transaction Fee Billing

**July 26, 2018** 2nd Quarter Transaction Fee Billing

**October 25, 2018** 3rd Quarter Transaction Fee Billing

**January 24, 2019** 4th Quarter Transaction Fee Billing

### Returned Draft Fee

ARC assesses a returned draft fee when an agency's bank draft does not clear for the weekly Wednesday disbursement.

### Ticket Resolution Fee

ARC's ticket resolution function identifies ARA violations such as unreported sales and credit card chargebacks and resolves the transaction between the carrier and the travel agent.

### Late Reporting Fee

The Late Reporting Fee is assessed to agents that do not submit their ARC report in a timely manner.

### Document Ordering Fees

Document Ordering Fees are charges related to the procurement, shipment and other services related to agent ticket stock orders.